



Dear Prospective AmeriCorps Member,



*Program Staff and AmeriCorps Members on an introductory backpacking trip in Juneau*

Thank you for considering a position as a Resilient Alaska Youth AmeriCorps member. This is an opportunity to impact youth in your community, create safe, positive activities, and encourage healthy choices.

We would like to introduce you to our program staff team, Liza and Mary, who work out of RurAL CAP's central office in Anchorage. We are both former AmeriCorps Members and love supporting people and creating opportunities for impact and change. If you want to call and talk to us about the program, please do! Mary can be reached at 907-764-4983 and Liza at 907-865-7396.

## How Does the Resilient Alaska Youth AmeriCorps Program Work?

**The Resilient Alaska Youth AmeriCorps Program is part of RurAL CAP (the RurAL Alaska Community Action Program) located in Anchorage.** RurAL CAP forms partnerships with rural schools, tribal governments, and/or non-profits (called partner organizations). These organizations apply to participate in the program and recruit a local person to be an AmeriCorps member (that's you!).

**AmeriCorps members attend a training in Anchorage to learn skills for working with youth,** including Project Venture, an experiential learning curriculum with an indigenous lens. At training, you meet the other AmeriCorps members in the program who will be serving youth across Alaska, as well as RurAL CAP staff, all of whom will be a support network throughout your year.

**When you return to your community, you will work with your local site supervisor to put on regular activities for youth aged 10-18.** These include cultural activities such as beading, sewing, and subsistence, teaching substance mis-use prevention, and helping youth explore nature through multi-day outdoor trips. You will stay in contact with RurAL CAP and other AmeriCorps members through weekly teleconferences, one-on-one check-ins with the AmeriCorps Program Coordinator, and on-going training. You will track and report on your activities with the youth on a regular basis and participate in National Days of Service. The goal of this program is to help young people make safe, healthy choices, have fun, and build skills to meet the challenges of life.

*Studies have shown that having one consistent adult mentor outside of the home can significantly improve a young person's life. You can be that positive influence in the lives of youth in your community.*

## Program Fast Facts

**Benefits:** Monthly Stipend of \$1,650 for First Year Members, Health Insurance, Education Award of \$6,895.00 upon successful completion of your service year, Child Care (if income eligible) paid to a provider of your choice, Professional Training

**Commitment:** Full-time service (40 hrs/week) for the length of a service term, September 4, 2023 – July 31, 2023, completing a minimum of 1700 hours of service.

## What is AmeriCorps? What does it mean to be a “Member”?

**AmeriCorps is a national community service program, providing opportunities for intensive service to meet community needs.** People who participate are called “AmeriCorps Members” and they work on a wide range of projects and issues across the nation, from building trails to teaching in schools to responding to disaster. In the Resilient Alaska Youth Program, we focus on youth and youth development. Members commit to a length of time at a non-profit called the Service Term. Throughout this term, members receive stipends and other benefits to support them during service. *AmeriCorps is not a job - rather it is an opportunity to serve and give back to the community, while learning new skills for personal and professional development.* More information about AmeriCorps can be found here:

<https://www.americorps.gov/serve>

## What is the Application/Selection Process?

In order to participate in the program, you must apply and complete an interview over the phone. The steps/timeline are outlined below:

### 1. **Complete a Member Application:**

*Step 1:* Get contact info for the participating organization in your community. This will likely be either the school, tribal government, or another local non-profit.

*Step 2:* Complete the member application on our website. **Due June 26<sup>th</sup> for priority consideration** (meaning your application will be given priority for open positions.)

*Applications will continue to be accepted through July 1<sup>st</sup>, but there is no guarantee positions will be available.*

*Step 3:* Let your organization know you completed an application

### 2. **Application review** - RurAL CAP staff will review and score partner organization and member applications in June/July.

### 3. **Telephone interview** – Interviews conducted in June/July will include both AmeriCorps member applicants and their site supervisors. Please come to the interview with ideas of activities you would like to do with youth! It is a good idea to meet with your site supervisor to brainstorm. *The **interview questions** will be sent out before the actual interview to help you prepare.*

### 4. Successful applicants will be notified in July, and new members will begin their year of service in **September 2023.**

**Important Info:**

	<b>RESILIENT ALASKA YOUTH</b>
<b>Priority Application Deadline</b>	<b>June 26, 2023</b>
<b>RurAL CAP aims to fill all positions with applications turned in on/before June 26. Applications will continue to be accepted until 7/1 for any remaining openings – Apply now!</b>	
<b>Program Start Date</b>	<b>September 4, 2023</b>
<b>RurAL CAP Program Contact</b>	Mary Gianotti AmeriCorps Program Coordinator 907-764-4983 americorps@ruralcap.org

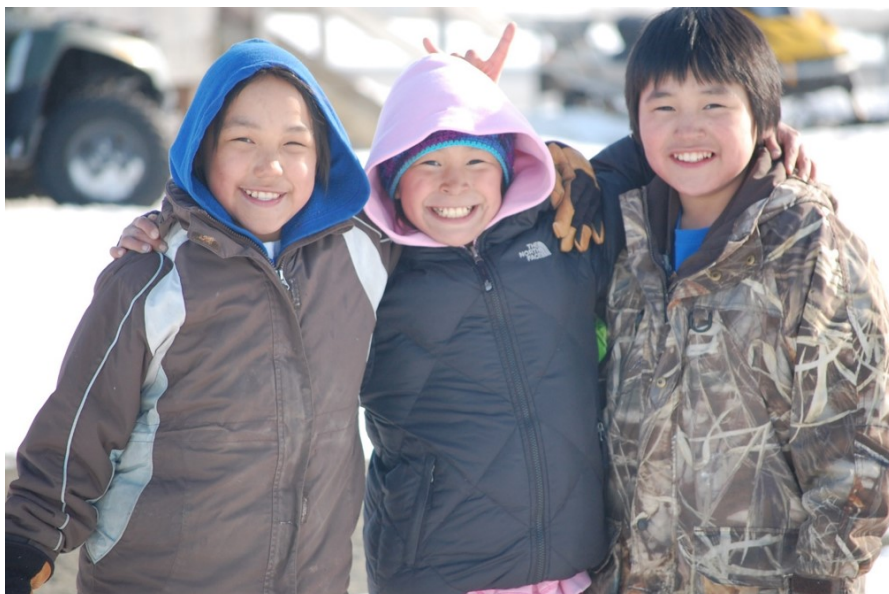
If you have any questions about the program, what to expect, or how to apply, please don't hesitate to call or email (please see contact information above).

We are looking forward to serving with you to support youth in your community and build healthy, empowered leaders of tomorrow!

Sincerely,

*Mary Gianotti and Liza Krauszer*

RurAL CAP AmeriCorps Program Team



## RAY AmeriCorps Member Position Description

**POSITION:** Resilient Alaska Youth AmeriCorps Member

**DEPARTMENT:** Community Development Division: AmeriCorps

**SUMMARY:** Commit to community service as an AmeriCorps Member enhancing culture, education, and wellness opportunities for youth

### DUTIES & RESPONSIBILITIES:

1. Model the AmeriCorps ethic of community and responsibility by showing a commitment to improving the lives of others, and an interest in learning new skills.
2. Visibly wear AmeriCorps logo and/or uniform during all service hours. Uniform and AmeriCorps badges will be provided to the member at the beginning of the service term.
3. \_\_\_\_\_ commitment with a minimum of \_\_\_\_\_ hours that may include evenings and weekends.
4. Perform duties in cooperation with Partner Organization staff to build youth resiliency through planned safe and healthy activities for 10-18 year old youth.
  - a. Solicit input from community members regarding local concerns
  - b. Create safe & healthy opportunities for youth
  - c. Create and implement lesson plans in school, out of school, and in afterschool sessions
  - d. Develop cultural activities that are alcohol, drug and tobacco free.
  - e. Consult with community members about the importance of health & wellness
  - f. Recruit local volunteers to help with activities and events
  - g. Collaborate with community groups and stakeholders to improve youth services in your community.
  - h. Disaster Relief: In case of local emergency/natural disaster, member can choose to assist with disaster response as part of service, with prior permission from RurAL CAP, Serve Alaska, and partner site.
5. Maintain open communication with local site supervisor and RurAL CAP staff, as well as community councils, and other local and regional organizations.
6. Create internal and external working relationships within Partner Organizations and/or community as applicable, which may include other youth serving organizations, local schools, local clinic, tribal council, youth clubs, etc.
7. Participate in 2 RurAL CAP training events which are typically 2-4 days, and additional on-site orientation provided by site supervisor; participate in weekly Teleconferences with peers and Program Coordinator.
8. Provide information and submit reports as required by the program.
  - a. Semi-monthly timesheets and youth reports
  - b. Youth activity and attendance information
  - c. Youth Pre-Post Surveys

- d. Other reports as required
9. Become familiar with the AmeriCorps Program Handbook and Project Venture guide.
  10. Host the RurAL CAP AmeriCorps Program Coordinator for a site visit.
  11. Follow RurAL CAP's policy on electronic equipment and communication which is found in the member handbook

**CONDITIONS:**

1. Must be in good general health and free from communicable illness and disease and serious physical and mental health problems including, but not limited to, abuse of others, and excessive use of alcohol and/or other drugs.
2. Must be able to travel to and from rural Alaska in airplanes and travel by other forms of ground and water transportation.
3. Service may include weekend and evening hours based on youth schedules
4. Service primarily takes place indoors, but may include outdoor components such as camping trips and subsistence activities

**QUALIFICATIONS:**

**REQUIRED:**

1. Commitment to community service and an ability to learn and apply new skills.
2. Minimum age of 18 years.
3. Willingness to work as a team member.
4. Excellent communication, both verbal and written.
5. Knowledgeable and sensitive to cultural and ethnic diversity.
6. Self-motivated and able to perform duties without direct supervision.
7. Demonstrate patience, compassion, flexibility, and a desire positively impact youth

**PREFERRED:**

1. High School diploma or GED.
2. Experience working with health & wellness issues.
3. Experience in facilitating training and organizing community events.
4. Excellent relationships & contacts with community leaders and council members.
5. Knowledge of regional resources and services related to health and wellness.
6. Experience working with youth.

**SERVICE SITE:**

---

---

**SUPERVISOR:**

The RurAL CAP supervisor is the RurAL CAP AmeriCorps Program



Coordinator in conjunction with the following local site supervisor in the Partner Organization:

Site Supervisor Name: \_\_\_\_\_

Title and Contact Info: \_\_\_\_\_

**TERM:** \_\_\_\_\_ - month term of AmeriCorps service

**AMERICORPS BENEFITS:**

AmeriCorps members are not employees. As participants of a national service program, RurAL CAP AmeriCorps members receive a taxable monthly living allowance of \_\_\_\_\_ paid in a semi-monthly stipend of \_\_\_\_\_. AmeriCorps members may be eligible for health insurance and child care benefits. Members are allowed to serve on a jury duty without being penalized for doing so. Members who complete a full \_\_\_\_ - months of service will also receive a \_\_\_\_\_ education award.

*I have received this position description and agree to adhere to it.*

---

Member Name

Signature

Date

Member Initials \_\_\_\_\_

Updated 12/1/22